

Supervisor  
THOMAS K. RIENBECK

Town Clerk/Tax Collector  
ARLENE V. INGERSON

Councilmen  
MARTY T. MASON  
JOSEPH H. WOOD  
DONALD J. MASON  
MICKEY W. ORVIS

Superintendent of Highways  
DANNY P. HUBBARD

# TOWN OF CAPE VINCENT

JEFFERSON COUNTY, NEW YORK 13618



FAX (315) 654-3366

Assessor  
ROBERT V.R. BARNARD

Historian  
PETER J. MARGREY

Planning Board Chairman  
RICHARD J. EDSALL

Board of Appeals Chairman  
EDWARD P. BENDER

Zoning Enforcement Officer  
ALAN N. WOOD

## RESOLUTION # 28

At a Special Meeting of the Town Board of the Town of Cape Vincent, Jefferson County, New York, held at the Town Offices located at 1964 New York State Route 12E, Cape Vincent, New York, at 4:30PM, prevailing time:

The meeting was called to order by Supervisor Rienbeck and upon roll being called, the following were:

PRESENT: Thomas K. Rienbeck, Supervisor  
Marty T. Mason, Councilman  
Joseph H. Wood, Councilman  
Mickey W. Orvis, Councilman  
Donald J. Mason, Councilman

The following resolution was offered by Councilman Ronald Mason who moved its adoption. Seconded by Councilman Mickey Orvis, to wit:

Resolution authorizing the Chief Executive Officer to sign a contract on behalf of the Town to permit the highway department head to share services with the highway department head in other municipalities who possess similar authorization for the borrowing or lending of materials and supplies and the exchanging, leasing, renting or maintaining of machinery and equipment, including the operators thereof, for the purpose of aiding the highway department head in the performance of his/her duties.

Whereas, all municipalities, including the Town of Cape Vincent, have the power and authority to contract for the purpose of renting, leasing, exchanging, borrowing or maintaining of machinery and equipment, with or without operators, with other municipalities, and;

Whereas, all municipalities, including the Town of Cape Vincent, have the power and authority to borrow or lend materials and supplies to other municipalities, and;

Whereas, it is hereby determined that the Town of Cape Vincent and other municipalities have machinery and equipment which is not used during certain periods, and

Whereas, it is determined that the Town of Cape Vincent and other municipalities often have materials and supplies on hand which are not immediately needed, and;

Whereas, it is hereby determined that by renting, borrowing, exchanging, leasing or maintaining highway machinery and equipment and the borrowing or lending of materials and supplies, the Town of Cape Vincent and other municipalities may avoid the necessity of purchasing certain needed highway machinery and equipment and the purchasing of, or storage of, a large inventory of certain extra materials and supplies, thereby saving the taxpayers money, and;

Whereas, it is incumbent upon each municipality to design a simple method whereby materials and supplies, equipment and machinery, including the operators thereof, may be obtained or maintained with a minimum of paperwork and inconvenience and with a swift approval process, and;

Whereas, it is the intent of the Town of Cape Vincent to give the head of the highway department the authority to enter into renting, exchanging, borrowing, lending or maintaining arrangements with the persons serving in similar capacities in other municipalities without the necessity of obtaining approval of the Town governing board prior to the making of each individual arrangements, and;

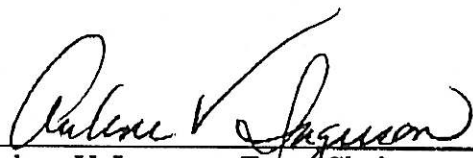
Whereas, a standard contract has been prepared which is expected to be adopted and placed into effect in other municipalities, and will grant the person holding the position comparable to that of the head of the highway department, authority to make similar arrangements, and;

Whereas, it is hereby determined that it will be in the best interest of the Town of Cape Vincent to be a party to such shared services arrangements;

NOW, THEREFORE, BE IT RESOLVED, that the chief executive officer of the Town of Cape Vincent is hereby authorized to sign on behalf of the Town, the contract for shared highway services

All members voted aye.

DATED: Nov. 26, 2007

  
Arlene V. Ingerson, Town Clerk

MARINA J. COOKE  
Clerk-Treasurer

PHILIP J. HUGHES, JR.  
Supt. Public Works

## VILLAGE OF

## Philadelphia

58 MAIN STREET  
P.O. BOX 70  
PHILADELPHIA, NEW YORK 13673  
315-642-3452  
FAX 315-642-3321  
TDD 1-800-682-1220

MATTHEW J. MONTROY, Mayor

CAROL J. WEAVER, Trustee

LARRY D. ROSBROOK, Trustee

July 1, 2009

Town of Clayton  
405 Riverside Drive  
Clayton, NY 13624

Attn: Alicia M. Dewey, Executive Assistant to the Supervisor

Ref: Shared Highway Services Contract  
Mobile Mapping Initiative

Ms. Dewey:

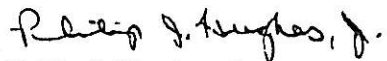
We are in receipt of your letter dated June 9, 2009 regarding the two topics referenced above. The full Village Board has not yet had the opportunity to review and comment on these subjects, nor has our attorney or insurance provider. Nevertheless, Mayor Montroy has directed me to advise you that the Village of Philadelphia is very interested in participating in both of these initiatives.

The information that you provided on Shared Highway Services Contracts is very helpful. We welcome this initiative being adopted throughout the county.

We are very interested in participating in the Mobile Mapping Initiative. To that end we are submitting the Highway Inventory Survey and look forward to further information indicating how we can participate.

Thank you very much for all of your effort put forth on these topics.

Respectfully submitted,



Philip J. Hughes, Jr.  
Supt. of Public Works

Enclosures:

# TOWN OF ORLEANS

20558 Sunrise Avenue  
P.O. Box 187  
LaFargeville, N.Y. 13656  
TDD: 1-800-662-1220

Phone: 315-658-4411  
Fax: 315-658-2334  
E-mail:  
[Headclerkjd@netscape.net](mailto:Headclerkjd@netscape.net)

**Supervisor**  
Donna Chatterton 658-4411

**Clerk to the Supervisor**  
Joan Davis 658-4411

**Town Council**  
Peter Davis 658-2330  
Dean Morrow 771-6608  
Kevin Rarick 658-2053  
Tom Johnston 658-7534

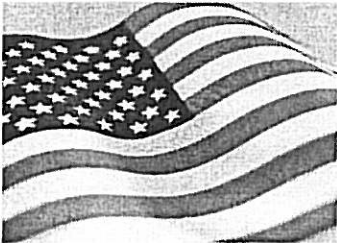
**Town Clerk**  
Tammy Donnelly 658-9950  
Fax: 658-2513

**Highway Superintendent**  
Michael Hudson 658-9920

**Assessor**  
Denise Trudell 658-4309

**Zoning Officer**  
Brad Millett 658-2057

**Court Office** 658-2272  
Fax: 658-2065



RECEIVED

JUN 16 2009

TOWN OF CLAYTON  
SUPERVISOR

June 15, 2009

Dear Alicia,

The Town of Orleans is interested in the Shared Highway Service Contracts for Jefferson County. Our legal council is reading through it. Also we are interested in the mobile mapping initiative for Jefferson County. Just as soon as we have more information we will forward it to you.

Sincerely,

A handwritten signature in cursive script that reads "Donna J. Chatterton".

Donna J. Chatterton  
Supervisor Town of Orleans

## Alicia Dewey

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**From:** mdelsignore@ridgeviewtel.us  
**Sent:** Monday, June 29, 2009 9:13 PM  
**To:** amdewey@townofclayton.com  
**Subject:** Shared Services Contracts/Mobile Mapping Initiative

I have discussed these initiatives with our Highway Superintendent, and based on our conversations the Town of Hounsfield is supportive and interested in being involved in both initiatives. I believe that a formalized contractual agreement for shared services fosters greater accountability and commitment, and reflects the importance of collaboration and cooperation to ensure fiscal and operational efficiency. The mobile mapping initiative is perceived as a benefit to the town, and a low cost opportunity to be more efficient and effective in our daily operations. Please keep us apprised of progress on the issues as they roll out.

Thank you.

Marty DeSignore  
Supervisor, Town of Hounsfield

**Alicia Dewey**

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**From:** David Kellogg [dkellog2@twcny.rr.com]  
**Sent:** Friday, July 03, 2009 10:48 AM  
**To:** amdewey@townofclayton.com  
**Subject:** shared services contract

Alicia,

The Town of Adams is very much interested in participating in the shared services contract effort. Please keep me appraised of progress.

Thank you.

Dave Kellogg

7/15/2009