

**TOWN OF CLAYTON PLANNING BOARD  
PRELIMINARY PLAT APPLICATION FORM**

For Planning Board use only:

Application number: \_\_\_\_\_  
Date of Application: \_\_\_\_\_  
Fee received: \_\_\_\_\_  
Public Hearing Date: \_\_\_\_\_

Zoning District: \_\_\_\_\_

Tax Map #: \_\_\_\_\_ Block #: \_\_\_\_\_ Lot: \_\_\_\_\_

**TO THE TOWN PLANNING BOARD**

Subdivision Name if wanted: \_\_\_\_\_

1. The undersigned hereby makes application for approval of a subdivision located at \_\_\_\_\_

2. Name of Owner: \_\_\_\_\_ Phone #: (\_\_\_\_) \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

3. Name of Sub divider (If different than #2) \_\_\_\_\_  
(Agent) Address: \_\_\_\_\_  
\_\_\_\_\_

4. Name of Attorney: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

5. Name of Surveyor: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

6. Deed recorded in Jefferson County Clerk's Office:

Date: \_\_\_\_\_ Liber #: \_\_\_\_\_ Page: \_\_\_\_\_  
or Instrument #: \_\_\_\_\_

7. Attach statements of easements relating to property. If none, so state

\_\_\_\_\_

8. Attach statement of Interest in abutting property. If none, so state

\_\_\_\_\_

9. Preliminary Plat area consists of \_\_\_\_\_ acres of a total of  
\_\_\_\_\_ acres.

10. Does applicant propose to dedicate all streets and parks shown on map?

Yes \_\_\_\_\_ No \_\_\_\_\_ if not, state proposed provisions for private ownership and  
maintenance: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

11. Indicate nature and acres dedicated to public use for parks, open spaces and  
community facilities: \_\_\_\_\_

\_\_\_\_\_ comprising of \_\_\_\_\_ acres.

12. If waiver of Subdivision requirement(s) is requested. List and state  
reasons for request of waiver on an attached sheet.

Applicants Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Sub divider's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Agent) Phone # (\_\_\_\_) \_\_\_\_\_

**NOTE:** all materials required pursuant to Town of Clayton Subdivision Regulations  
and a copy of the preliminary map shall accompany this application. Subdivision  
Regulations are available from the Town Clerk. Photographs of property in  
question (road frontage, water frontage, if any, vegetation, existing  
improvements, etc.) would help expedite review process.